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Office Memorandum • UNITED STATES GOVERNMENT**TO :** Chief, Management StaffCAS 8-008
DATE: 6 January 1958**FROM :** Chief, Administrative Staff, OC**SUBJECT:** Requisition for Filing Cabinets

25X1 1. A small section of the Office of Communications recently moved from [] to the Headquarters area. Not until the time of the actual move did it become apparent that the eight safes used by the Office of Communications and scheduled to be moved actually belonged to and were charged to []
25X1 [] As time was of the essence, an arrangement was
25X1 made whereby the Accountable Officer of []
[] released the eight safes with the understanding that the Office of Communications would make replacements. It is therefore requested that approval be given for the issuance of the safes.

25X1 2. If additional information is necessary, please contact
[] extension []

